



PROPERTY
SALES TOOLS
★★★★★



**INFORMATION NEEDED to DO and REGISTER
ENERGY PERFORMANCE CERTIFICATE**

1. To be able to give a price for the job, we need an up to date “Nota Simple” or the “Referencia Catastral” You can find this at the Land Registry.

2. Registered Information for the owner or company (physical person) : Name, surname, NIF/NIE/CIF, address, email, telephone, signed by that person.

If the owner's signature is not possible to obtain, it can be substituted by the signature of his/her legal representative: Name, surnames, NIF/NIE, email, telephone number, address and their signature.

3. “Referencia Catastral” This can be obtained with a copy of the IBI receipt. This is the same document as the one mentioned in point 1 above.

4. Copy of the both sides of the most recent electric bill.

5. A copy of the most recent invoices of the fuel utilities (natural gas, butane, diesel, biomass, etc.)

6. Completed and signed "Autorización para tramitar la solicitud de inscripción en el registro de certificados energéticos andaluces" (the authorization to the PST engineer). This is needed to be able to register the EPC in the Junta de Andalucía; an obligation that corresponds to the owner; however with this document we can do it for you.

7. All technical documentation of the facilities, as well as the Construction Specifications of the property. (Memoria Constructiva de la propiedad - OPTIONAL)

IMPORTANT NOTE

The more information we have about the property's construction and facilities, the more accurate the EPC. Most of the time that also gives a better EPC, which influences the sales price positively.